Philippine Center for Postharvest Development and Mechanization (PHilMech) Annual Procurement Plan for FY 2021

Code (PAP)	Procurement/ Program/ Project	PMO/	Is this an Early Procurement Activity?	Mode of		Schedule for	Each Procurement Activ	rity	Source of	Estima	ited Budget (PhP)		Remarks (brief description of
,	,,,,,	End-User	(Yes/No)	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	со	Program/Project)
A. Supplies and Materia	ıls			I.	O I ID/IKE								Į.
100000100001000 310100100001000 310100100002000 310100100003000	Office Supplies	AS	NO	NP-53.5 Agency- to-Agency			quarterly		GoP	2,290,000.00	2,290,000.00		
310100100002000 310100100003000	Medical, Dental and Laboratory Supplies	AS	NO	NP-53.9 - Small Value Procurement			quarterly		GoP	2,130,000.00	2,130,000.00		
100000100001000 310100100002000 31010010000100	Fuel, Oil and Lubricants	AS	NO	NP-53.9 - Small Value Procurement			monthly		GoP	4,510,000.00	4,510,000.00		To be procured by the Administrative Division
100000100001000 310100100003000 310100100001000 310100100002000	ICT Office Supplies	AS	NO	NP-53.9 - Small Value Procurement			quarterly		GoP	5,108,000.00	5,108,000.00		
100000100001000 310100100001000 310100100002000 310100100003000	Agricultural and Marine Supplies	AS	NO	NP-53.9 - Small Value Procurement			quarterly		GoP	338,000.00	338,000.00		
	Other Supplies and Material Expenses	AS	NO	NP-53.9 - Small Value Procurement			quarterly		GoP	5,270,000.00	5,270,000.00		Provision of additional supplies and materials of PHilMech expenses
B. Utilities			-	•	-				-			-	
100000100001000 310100100001000 310100100002000	Electricity Service	AS	NO	Direct Contracting			Not Applicable		GoP	8,500,000.00	8,500,000.00		PHilMech Central Office power supply
310100100003000	Water Supply	AS	NO	Direct Contracting			Not Applicable		GoP	220,000.00	220,000.00		PHilMech Central Office water supply
C. Communication													
	Telecommunication Service		1										
100000100001000 310100100002000 310100100003000	a. Landline	AS	NO	Direct Contracting			Not Applicable		GoP	502,000.00	502,000.00		PHilMech Central Office telephone requirements
100000100001000 310100100001000 310100100002000 310100100003000	b. Cellular load allowance	AS	NO	NP-53.9 - Small Value Procurement			monthly		GoP	733,000.00	733,000.00		Provision of cellular load allowance for PHilMech staff
100000100001000 310100100002000 310100100003000	Postage and Courier Services	AS	NO	NP-53.5 Agency- to-Agency			quarterly		GoP	55,000.00	55,000.00		Provision for courier services for the efficient and effective mailing deliveries in the PHillMech Central Office
100000100001000 310100100002000 310100100003000	Internet Subscription Expenses	AD	NO	Direct Contracting			Not Applicable		GoP	3,130,000.00	3,130,000.00		Annual internet subscription for PHilMech Offices
310100100001000 310100100002000 310100100003000	Cable satellite,telegraph, and radio expenses	AD	NO	Direct Contracting			Not Applicable		GoP	35,000.00	35,000.00		Annual subscription of cable television services for various PHilMech's Dormitory
D. Advertisement													
100000100001000 310100100001000 310100100002000 310100100003000	Advertising Expenses	AS	NO	NP-53.9 - Small Value Procurement		a:	s the need arises		GoP	890,000.00	890,000.00		Advertising requirements of different PHilMech Offices
E. Subscription													

100000100001000 310100100002000 310100100003000	ICT Software Subscription	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	191,000.00	191,000.00	Provision of ICT Software License
100000100001000 310100100002000	Library and other reading materials	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	52,000.00	52,000.00	Provision of Library and reading materials
310100100002000	Other Subscription	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	330,000.00	330,000.00	Provisions of other subscriptions
F. Repair and Maintena	ince		-						
100000100001000 310100100002000	Buildings	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	550,000.00	550,000.00	Repair and maintenance of PHilMech's Building
100000100001000 310100100002000 310100100003000	Motor Vehicles	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	2,878,000.00	2,878,000.00	Repair and maintenance of PHilMech's motor vehicles
310100100002000	Other structures	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	5,000.00	5,000.00	Repair and maintenance of PHilMech's other structures
100000100001000 310100100002000 310100100003000	Other Machinery and Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	170,000.00	170,000.00	Repair and maintenance of PHilMech's machinery equipment
100000100001000 310100100002000 310100100003000	Furniture and Fixtures	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	100,000.00	100,000.00	Repair and maintenance of other structures
100000100001000 310100100002000 310100100003000	Information and Communication Technology Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	456,000.00	456,000.00	Repair and maintenance of Information and Communication Technology Equipment
100000100001000 310100100002000 310100100003000	Office Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	330,000.00	330,000.00	Repair and maintenance of PHilMech's Office Equipment
100000100001000 310100100002000 310100100003000	Agricultural and Forestry Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	130,000.00	130,000.00	Repair and maintenance of PHilMech's Agricultural and Forestry Equipment
100000100001000 310100100003000	Technical and Scientific Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	1,300,000.00	1,300,000.00	Repair and maintenance of PHilMech's Technical & Scientific Equipment
100000100001000 310100100002000 310100100003000	Other PPE	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	180,000.00	180,000.00	Repair and maintenance of PHilMech's other Property, Plant and Equipment
G. Repair and Maintena	ance (Semi-Expendable)								
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100000100001000 310100100002000	Office Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	15,000.00	15,000.00	Repair and maintenance of PHilMech's Semi- Expendable Office Equipment
100000100001000 310100100002000	Information and Communication Technology Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	85,000.00	85,000.00	Repair and maintenance of Semi-Expendable Information and Communication Technology Equipment

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310100100002000	Printing Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	5,000.00	5,000.00	Repair and maintenance of Semi-Expendable Printing Equipment
310100100003000	Technical and Scientific Equipment	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	50,000.00	50,000.00	Repair and maintenance of PHillMech's Semi- Expendable Technical & Scientific Equipment
310100100003000	Furniture and Fixtures	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	5,000.00	5,000.00	Repair and maintenance of PHilMech's Semi- Expendable Furniture and Fixtures
H. Semi-Expendable Ma	achinery and Equipment/Furniture ar	nd Fixtures							
100000100001000 310100100001000 310100100002000 310100100003000	Office Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	765,000.00	765,000.00	Provision of additional office equipment and replacement of old office equipment.
100000100001000 310100100001000 310100100002000 310100100003000	ICT Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	410,000.00	410,000.00	Provision of additional/replacement of ICT Equipment
310100100002000 310100100003000	Agricultural and Forestry Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	105,000.00	105,000.00	Repair and maintenance of PHilMech's Agricultural Equipment
100000100001000 310100100002000	Communication Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	70,000.00	70,000.00	Provision of repair/maintenance of Communication Equipment
100000100001000 310100100003000	Disaster Response and Rescue Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	205,000.00	205,000.00	Provision of additional and maintenance of Disaster Response and Rescue Equipment
310100100002000 310100100003000	Technical and Scientific Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	310,000.00	310,000.00	Provision of additional and replacement of Technical and Scientific Equipment
100000100001000 310100100002000 310100100003000	Other Machinery and Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	330,000.00	330,000.00	Provision for additonal and repair of other Machinery Equipment
100000100001000 310100100001000 310100100002000 310100100003000	Furniture and Fixtures	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	793,000.00	793,000.00	Provision of additional /replacement of Furniture and Fixtures
310100100002000 310100100003000	Books	AS	NO	NP-53.9 - Small Value Procurement	quarterly	GoP	80,000.00	80,000.00	Provision of additional Books
I. General Services				1					1
100000100001000 310100100002000	Janitorial Services	AS	YES	Competitive Bidding	4th Quarter	GoP	2,400,000.00	2,400,000.00	Provision of Janitorial services for PHilMech offices.
100000100001000 310100100002000	Security Services	AS	YES	Competitive Bidding	4th Quarter	GoP	4,400,000.00	4,400,000.00	Provision of Security services for PHilMech offices
100000100001000 310100100001000 310100100002000 310100100003000	Other General Services	AS	NO	Competitive Bidding	4th Quarter	GoP	2,460,000.00	2,460,000.00	Hiring of Science/Laboratory Aide and other non-skilled Job Orders as help for the project implementations
J. Professional Service	s						·		

20,000.00	Provision of Auditing Services for the efficient and transparent PHilMech transactions Provision of Consultancy Services for PHilMech Project Implementation
2,390,000.00	Services for PHilMech
37,151,000.00	Hiring of Science/Laboratory Aide and other non-skilled Job Orders as help for the project implementations
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160,000.00	Payment of taxes, duties and licenses of PHilMech properties,
30,000.00	Payment of Fidelity Bond Premiums of PHilMech
3,500,000.00	Payment of insurance of PHilMech properties
6,755,000.00	Labor and wages of PHilMech personnel
11,149,000.00	Provision of training venue, food and accommodation during the conduct of PHilMech's trainings
550,000.00	Provision of rewards and prizes during Anniversary, Trainings and other PHilMech activities
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2,565,000.00	Printing and Publication of various PHilMech's promotional materials
136,000.00	Confidential, Intelligence, Extraordinary Discretionary fund
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3,286,000.00	Provision of vehicle rental services if there is no available vehicle that could be dispatch
130,000.00	Provision of equipment rental services that is needed in efficient project implementations
1	160,000.00 30,000.00 3,500,000.00 6,755,000.00 11,149,000.00 2,565,000.00 136,000.00

100000100001000 310100100001000 310100100002000 310100100003000	Building and Structure Rental	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	GoP	110,000.00	110,000.00	Rent of buildings and structure during project implementation
100000100001000 310100100002000 310100100003000	Land Rental	AS	NO	NP-53.5 Agency- to-Agency	yearly	GoP	120,000.00	120,000.00	Annual leasehold of PHilMech land to CLSU
Q. Representation									
100000100001000 310100100001000 310100100003000	Representation Expenses	AS	NO	Not Applicable	Not Applicable	GoP	1,574,000.00	1,574,000.00	Provision of other representation expenses
R. Transportation									
100000100001000 310100100002000 310100100003000	Transportation and Delivery Expenses	AS	NO	Not Applicable	Not Applicable	GoP	145,000.00	145,000.00	Provision of transportation that is needed in efficient project implementations
S. Contributions				•		-			
100000100001000	Membership dues and Contributions to Organizations	AS	NO	Not Applicable	Not Applicable	GoP	120,000.00	120,000.00	Provision of PHillMech membership dues and contributions to organizations
T. Travel Expenses						-			-
100000100001000 310100100002000 310100100003000	Local Expenses	AS	NO	Not Applicable	Not Applicable	GoP	52,487,000.00	52,487,000.00	Provision of plane fare for PHilMech staff local travel
100000100001000 310100100002000 310100100003000	Foreign Expenses	AS	NO	Not Applicable	Not Applicable	GoP	1,000,000.00	1,000,000.00	Provision of plane fare for PHilMech staff foreign travel
U. Capital Outlay									_
100000100001000 310000000001000 310100000000	Buildings	AS	NO	NP-53.9 - Small Value Procurement	1st Quarter	GoP	500,000.00	500,000.00	Office expansion with electrical and LAN Fixtures for the FMFOD for the effective implementation of responsibilities of the Rice Mechanization Program.
100000100001000 31000000001000 310100000000	Information and Communication Technology Equipment	AS	YES	Competitive Bidding	4th Quarter of the previous year	GoP	3,515,000.00	3,515,000.00	Provision of ICT Equipment for PHilMech
100000100001000 31000000001000 310100000000	Printing Equipment	AS	YES	Competitive Bidding	4th Quarter of the previous year	GoP	650,000.00	650,000.00	Provision of Printing Equipment for PHilMech
100000100001000 310000000001000 310100000000	ICT Software	AS	YES	NP-53.5 Agency- to-Agency	1st Quarter	GoP	2,850,000.00	2,850,000.00	Provision of ICT Software for PHilMech
100000100001000 31000000001000 310100000000	Furniture and Fixtures	AS	NO	NP-53.9 - Small Value Procurement	1st Quarter	GoP	714,000.00	714,000.00	Provision of Furniture and Fixtures for PHilMech
1. Agricultural Machine	eries - RCEF								
310200100001000	Supply, Delivery and Testing of Four- wheel Tractors	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	2,116,400,000.00	2,116,400,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of Mechanical Rice Transplanters	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	487,375,000.00	487,375,000.00	Provision of agricultural machineries under RCEF Mechanization Program.

310200100001000	Supply, Delivery and Testing of Rice Combine Harvesters	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	2,284,380,000.00	2,284,380,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of Various Axial-Flow Threshers	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	52,362,000.00	52,362,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of Walking-Type Agricultural Tractors	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	112,200,000.00	112,200,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of Float Assisted Walking-Type Agricultural Tractors	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	48,629,700.00	48,629,700.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of Rice Precision Seeders	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	63,428,400.00	63,428,400.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of Rice Reapers	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	62,212,500.00	62,212,500.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of Rice Mill with Impeller Huller	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	18,600,000.00	18,600,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery and Testing of PTO Driven Disc Plow Implement for Four- Wheel Tractors	FMFOD/ various farmers	NO	Competitive Bidding	2nd Quarter	Special Purpose Fund	45,600,000.00	45,600,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery, Installation, Testing, and Commissioning of Multi Pass Rice Mill	FMFOD/ various farmers	NO	Competitive Bidding	3rd Quarter	Special Purpose Fund	400,000,000.00	400,000,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery, Installation, Testing, and Commissioning of Single Pass Rice Mill	FMFOD/ various farmers	NO	Competitive Bidding	3rd Quarter	Special Purpose Fund	100,000,000.00	100,000,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
310200100001000	Supply, Delivery, Installation, Testing and Commissioning of Mechanical Dryer	FMFOD/ various farmers	NO	Competitive Bidding	3rd Quarter	Special Purpose Fund	865,000,000.00	865,000,000.00	Provision of agricultural machineries under RCEF Mechanization Program.
2. Supplies and Materi	als	ı							
310200100002000	Office Supplies	AS	NO	NP-53.5 Agency- to-Agency	quarterly	Special Purpose Fund	5,352,944.91	5,352,944.91	To be procured by the Administrative Division.
310200100002000	ICT Office Supplies	AS	NO	Shopping	quarterly	Special Purpose Fund	1,000,000.00	1,000,000.00	To be procured by the Administrative Division.
310200100002000	Medical, Dental and Laboratory Supplies	AS	NO	Shopping	quarterly	Special Purpose Fund	480,000.00	480,000.00	
310200100002000	Fuel, Oil and Lubricants	AS	NO	NP-53.9 - Small Value Procurement	monthly	Special Purpose Fund	685,000.00	685,000.00	To be procured by the Administrative Division.
310200100002000	Agricultural and Marine Supplies	AS	NO	NP-53.9 - Small Value Procurement	quarterly	Special Purpose Fund	100,000.00	100,000.00	
3. Communication									-
310200100002000	Telephone Expenses - Mobile	AS	NO	Not Applicable	Not Applicable	Special Purpose Fund	394,500.00	394,500.00	Provision of cellular load allowance for PHilMech staff
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310200100002000	Postage and Courier Services	AS	NO	NP-53.5 Agency- to-Agency	yearly	Special Purpose Fund	8,288,000.00	8,288,000.00	Provision for courier services for the efficient and effective mailing deliveries in the PHilMech Central Office
4. Advertisement		-		-		•			
310200100002000	Advertising Expenses	AS	NO	NP-53.5 Agency- to-Agency	as the need arises	Special Purpose Fund	16,000,000.00	16,000,000.00	Advertising requirements of PHilMech under RCEF Mechanization Program.
5. Subscription	!								'
310200100002000	Subscription Expenses	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	Special Purpose Fund	500,000.00	500,000.00	Provisions of subscriptions
6. Semi-Expendable M	achinery and Equipment/Furniture a	nd Fixtures	•			•			
310200100002000	Office Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	Special Purpose Fund	100,000.00	100,000.00	Provision of additional office equipment and replacement of old office equipment.
310200100002000	ICT Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	Special Purpose Fund	500,000.00	500,000.00	Provision of additional/replacement of ICT Equipment
310200100002000	Other Machinery and Equipment	AS	NO	NP-53.9 - Small Value Procurement	quarterly	Special Purpose Fund	217,432.30	217,432.30	Provision for additonal and repair of other Machinery Equipment
7. Professional Service	es								
310200100002000	Other Professional Services	AS	NO	Not Applicable	Not Applicable	Special Purpose Fund	7,272,576.00	7,272,576.00	Hiring of additional staff for the project implementation
8. Other Fees	•								•
310200100002000	Labor and wages	AS	NO	Not Applicable	Not Applicable	Special Purpose Fund	500,000.00	500,000.00	Labor and wages of PHilMech personnel
9. Training Expenses	_								
310200100002000	Training Expenses - Local	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	Special Purpose Fund	4,699,800.00	4,699,800.00	Provision of training venue, food and accommodation
310200100002000	Training Expenses	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	Special Purpose Fund	45,476,296.79	45,476,296.79	during the conduct of PHilMech's trainings
10. Printing and Public	cation								
310200100002000	Printing and Publication Expenses	AS	NO	Competitive Bidding	Delegated to Administrative Division	Special Purpose Fund	2,785,000.00	2,785,000.00	Printing and Publication of various PHilMech's promotional materials
11. Rents				_					
310200100002000	Motor Vehicle Rental	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	Special Purpose Fund	3,649,999.00	3,649,999.00	Provision of vehicle rental services if there is no available vehicle that could be dispatched
310200100002000	Rent/Lease	AS	NO	NP-53.9 - Small Value Procurement	as the need arises	Special Purpose Fund	50,000.00	50,000.00	Provision of other rent/lease expenses

12. Representation	2. Representation											
310200100002000	Representation Expenses	AS	NO	Not Applicable	Not Applicable	Special Purpose Fund	1,938,450.00	1,938,450.00		Provision of other representation expenses		
13. Transportation	13. Transportation											
	Transportation and Delivery Expenses	AS	NO	Not Applicable	Not Applicable	Special Purpose Fund	10,000.00	10,000.00		Provision of transportation that is needed in efficient project implementation.		
							6,970,665,599.00	6,970,665,599.00				

Director IV

Prepared by: Reviewed and Recommended by: Approved by:

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